

Barnfield Hill Surgery, Exeter, EX1 1SR  
Patient Participation Group

Minutes							
Date	17 March 2016			Location	Mount Radford		
<b>Present</b>				<b>Present</b>			
Mike Snowden	Chair			Liz Deasy			
John Murphy				Dr Niall Macleod			
Lynda Berry							

	Agenda	Led by	Action or decision
1	Mike Snowden welcomed members of the PPG. Apologies were received from Dr Juliet Campling. The chair advised members that Jane Bheemah and Richard Cleave had resigned from the group. The chair reported that as he is moving to Taunton, he is resigning from the chair with effect from the May meeting. As no one is willing to take over as chair, the job will rotate at each mtg. Mike Snowden said he would continue to attend occasional mtgs.	Chair	Members thanked Mike for his support for patients through his chairmanship of the PPG over the past two years. His commitment had ensured the PPG had made a sound start in its work on behalf of patients.
2	The meeting agreed the minutes of the meeting on 21 January 2016.		
3	NHS health checks. Liz Deasy reported that Devon County Council was no longer making sufficient funds available to resource routine health checks of patients by GPs. The PPG expressed its disappointment at the decision.		
4	Cathy McGarvey – community activity database. The meeting was shown examples of the database of community activity, including clubs and networks, compiled by Mrs McGarvey. Members expressed their support for this activity and acknowledged the benefits to patients' health and wellbeing that arise from an active life engaged in the community. It was felt that resources were needed to keep the database up to date. Mike Snowden said that he would make contact with Sandra Wilson, chair of NAPP and also chair of Somerset PPG on matters of common interest.		Cathy McGarvey to be invited to speak to the PPG at next meeting on 5 May about her work. Mike Snowden to report on contact with Sandra Wilson of NAPP and Somerset PPG.

5	Exeter sub-locality group; last night's meeting. Mike Snowden and Niall Macleod reported that New Devon CCG was engaging in an exercise to review health services in the light of overspending on its budget. The CCG was looking for two people to take part in public engagement work in the coming months, arising from the proposed reconfiguration of services. It was felt that the PPG should adopt a robust approach to any consultation about changes in service funding and configuration to speak clearly and forcefully on behalf of Barnfield Hill surgery patients.		The chair to discuss these issues with the chairs of St Leonard's and Southernhay practices and report to the 5 May PPG mtg.
6.	Shared event, 9 April at St Leonard's GP practice. Liz Deasy agreed to publicise the event among 70 Barnfield Hill surgery patients.		Liz Deasy to publicise joint event among patients at Barnfield Hill surgery via text messages to their mobile phones.
7.	Patients' garden behind surgery. Lynda Berry reported on action she had taken to identify people to take on the work in the surgery garden. It was agreed that Liz Deasy and Niall McLeod would meet with Lynda shortly to develop the way forward. The chair said that the garden could become the focal point for Barnfield Hill PPG's support for PPG awareness week. See 8 below.		Lynda, Liz and Neil to develop the plan for the surgery garden.
8.	PPG awareness week, 6-11 June. The chair said that taking forward work to develop the garden at the surgery for patients could become the centrepiece for Barnfield Hill PPG's contribution to the PPG awareness week. Lynda, Niall and Liz would work together to develop the initiative. The chair would encourage the <i>Express and Echo</i> to report on this initiative.		Report progress at next PPG meeting on 5 May.
9.	NAPP membership. The chair reported that changes were being discussed which could affect the annual subscription. It was agreed to defer the discussion until the matter had been clarified by NAPP.		Subscription deferred until clarification received from NAPP
10.	Next meeting: Thursday 5 May, 7pm, surgery annex.		Cathy McGarvey and Penny Scoynes, Westbank wellbeing referral service coordinator to be invited.